



Job Description: **LAUNDRY ASSISTANT**

Responsible to: Registered Manager

Hours: **Full/Part-time: Monday-Saturday (6 hrs/day)**

Job holders must be flexible and are expected to work on weekends and occasionally by mutual agreement to cover holidays and/or time off to ensure 7 days a week cover

Location: Brightside Manor, Cardiff

Disclosure: This position is subject to a 13 week probationary period, satisfactory references, and an enhanced DBS check and subsequent re-checks.

Job Purpose:

To be responsible for the laundry service in the care home ensuring laundry is washed, cleaned and ironed and delivered back to residents in a timely manner.

The objectives are:

- To ensure all laundry including resident's individual garments and the care homes linen is laundered to the highest standards in line with infection control and health and safety procedures.
- To improve general well-being and quality of life of residents
- To deliver resident satisfaction

Main Duties:

- Responsible for laundering the care homes linen including resident clothing
- Working in line with the care homes infection control/ health and safety policies
- Responsible for labelling clothing of any new residents and new items purchased by existing residents
- Ironing
- Ensure the laundry unit is kept clean and organised
- Ensure clean cloths are distributed and stored correctly
- Monitor and replenish any chemicals/ detergents
- Ensure residents clothing are returned to the correct resident in a timely manner
- Monitoring laundry equipment and reporting any maintenance issues to the Registered Manager